

MORRIS CENTRAL SCHOOL DISTRICT  
EXTRACLASROOM ACTIVITY FUND-CASH BASIS  
Year Ended June 30, 2022

MORRIS CENTRAL SCHOOL DISTRICT  
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**INDEPENDENT AUDITOR'S REPORT**

To the Board of Education of the  
Morris Central School District:

We have audited the accompanying financial statements of the Extraclassroom Activity Funds of the Morris Central School District as of June 30, 2022, which comprise the Statement of Assets and Fund Balance-Cash Basis and the related Statement of Cash Receipts and Disbursements-Cash Basis for the year then ended, and the related note to the financial statements.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and fund balance of the Extraclassroom Activity Funds of the Morris Central School District as of June 30, 2022, and its receipts and disbursements for the year then ended, in accordance with the basis of accounting as described in Note 1.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1. This includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

## Auditor's Responsibility

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue and auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the basic financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the basic financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the basic financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Morris Central School District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Morris Central School District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant auditing findings, and certain internal control-related matters that we identified during the audit.

*Raymond G. Preusser, CPA, P.C.*

Claverack, New York  
October 13, 2022

MORRIS CENTRAL SCHOOL DISTRICT  
STATEMENT OF ASSETS AND FUND BALANCE-CASH BASIS  
June 30, 2022

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ASSETS

Cash \$ 59,546.19

FUND BALANCE

Fund Balance \$ 59,546.19

See auditor's report. See note to financial statements.

MORRIS CENTRAL SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS-CASH BASIS  
Year ended June 30, 2022  
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Activities Per General Ledger	Balances 7/1/2021	Receipts	Disburse- ments	Balances 6/30/2022
Class of 2021	\$ 912.49	\$ -	\$ 912.49	\$ -
Class of 2022	3,625.83	3,522.71	4,413.55	2,734.99
Class of 2023	2,484.28	6,219.60	4,081.72	4,622.16
Class of 2024	1,473.93	5,563.82	2,463.98	4,573.77
Class of 2025	102.43	703.18	-	805.61
Class of 2026	7,515.39	-	-	7,515.39
Class of 2027	-	3,648.53	-	3,648.53
Athletic Club	6,215.41	300.00	375.00	6,140.41
Honor Society	768.23	3,098.70	3,525.39	341.54
Awards & Recognition	2,187.85	165.00	245.00	2,107.85
Drama Club	731.79	1,058.00	651.31	1,138.48
Outdoor Club	1,300.84	65.00	877.46	488.38
Spring Musical	3,187.12	1,690.20	2,386.20	2,491.12
S.A.D.D.	1,111.84	-	-	1,111.84
Marching Band	2,241.78	940.00	1,708.00	1,473.78
Spanish Club	2,180.00	-	-	2,180.00
PARP	1,300.69	-	-	1,300.69
Safety Patrol-2020-2021	3,648.53	-	3,648.53	-
Safety Patrol-2021-2022	-	1,973.27	804.47	1,168.80
Sales Tax	1,252.75	1,217.46	1,278.62	1,191.59
Ski & Board Club	7.35	-	-	7.35
Spanish Honor Society	556.24	-	-	556.24
Student Council	8,166.74	39.23	95.60	8,110.37
Yearbook Club	1,797.89	15,048.88	11,009.47	5,837.30
Totals	<u>\$ 52,769.40</u>	<u>\$ 45,253.58</u>	<u>\$ 38,476.79</u>	<u>\$ 59,546.19</u>

See auditor's report. See note to financial statements.

MORRIS CENTRAL SCHOOL DISTRICT  
NOTE TO FINANCIAL STATEMENTS

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1. Summary of Significant Accounting Policies:

The Extraclassroom Activity Fund of the District represents funds of the students of the District. The Board of Education exercises general oversight of these funds. The Extraclassroom Activity Fund is independent of the District with respect to its financial transactions, and the designation of student management. Separate financial statements are issued for the fund. The District also reports the fund in its financial statements, within the Fiduciary Fund.

The books and records of the Morris Central School District's Extraclassroom Activity Funds are maintained on the cash basis of accounting, which is a comprehensive basis of accounting other than generally accepted accounting principles. Under this basis of accounting, assets are increased when cash is received and decreased when cash is disbursed.

See auditor's report.

MORRIS CENTRAL SCHOOL DISTRICT  
AUDITOR'S FINDINGS AND EVALUATION

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Cash Receipts:

We found that generally, the internal accounting controls with regards to cash receipts were adequate to maintain proper accountability beyond the point of initial recording of the cash receipts.

During our audit, we noted funds are being held longer than the recommended three days. Deposits were being made on a monthly basis in the prior year and are now being made more frequently but still not within the recommended timeframe.

We recommend that cash receipts be properly completed and funds are forwarded by the Clubs to the Central Treasurer for deposit within three days. In turn, the Central Treasurer should then deposit within a three-day period after receipt of these funds. The cash receipts should then be properly filed and accessible.

Faculty Auditor:

Regulations state that a Faculty Auditor be appointed by the Board of Education to review the procedures and records of the Extraclassroom Activity Funds on a monthly basis. Finance Pamphlet 2 describes the qualifications of a Faculty Auditor and suggested duties to be performed.

We recommend that the Board appoint such a person to ascertain that the recordkeeping and procedures are being done properly in all areas.

Inactive Clubs:

During our audit we noted that six clubs were financially inactive and funds remained for the Class of 2022.

We recommend that if the club is no longer in existence, the remaining funds should be disposed of as prescribed by the Board of Education.



MORRIS CENTRAL SCHOOL DISTRICT  
AUDITOR'S FINDINGS AND EVALUATION

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Fundraising Activities:

All fundraising activities must have the written approval of the Building Principal before they can be undertaken. When any such activity is completed, be it a dance involving admissions or an actual fundraiser, the organization must submit a Profit and Loss Statement to the Central Treasurer showing the complete results of the event. In addition, during a fundraiser, the organization should maintain "tally sheets" whereby those turning in funds will be duly recorded to backup all deposits.

Currently we noted that Profit and Loss Statements are not being prepared for fundraisers and related activities. We recommend that this process be instituted as required by all clubs.